

Book No.

Sl.No.

Admission No.

TRANSFER CERTIFICATE

1. Name of the Pupil :
2. Mother's Name :
3. Father's / Guardian's Name :
4. Date of Birth (in Christian Era) According to Admission & Withdrawal Register (in figures) and in words :
5. Nationality :
6. Whether the candidate belongs to Scheduled Caste or Scheduled Tribe or OBC :
7. Date of first admission in the School with Class :
8. Class in which the pupil last studied (in figures) and in words :
9. School / Board Annual examination last taken with result :
10. Whether failed, if so once/twice in the same Class :
11. Subjects Studied : 1..... 2..... 3.....
4..... 5.....
12. Whether qualified for promotion to the higher class. If so, to which class (in fig) and in words :
13. Month upto which the pupil has paid school dues :
14. Total No. of working days in the academic year :
15. Total No. of working days pupil present in the school :
16. Whether NCC Cadet / Boy Scout / Girl Guide (details may be given) :
17. General conduct :
18. Date of application for Transfer certificate :
19. Date of issue of certificate :
20. Reasons for leaving the school :
21. EMIS Number :
22. Aadhar Number (extra) :

Signature of the Class Teacher

Checked by
(with Full Name & Designation)

Principal
(With School Seal & Date)

DECLARATION OF THE PARENT

I hereby declare that the particulars recorded against items 1 to 4 are correct and that no change will be demanded by me in future.

Signature of the Parent/Guardian